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~~C-O-N-F-I-D-E-N-T-I-A-L~~

July 1964

COMPARATIVE COSTS TO STORE AND SERVICE ONE CU. FT. OF RECORDS (2000 PIECES OF PAPER) FOR ONE YEAR IN OFFICE SPACE AND IN THE RECORDS CENTER

	AGENCY OFFICE	AGENCY RECORDS CENTER
1. Equipment - - - - - - - - - - - - - - -	$ 3.24	$ .09
2. Space - - - - - - - - - - - - - - - - -	$ 3.00	$ .33
3. Cost to Store - - - - - - - - - - - -	$ 6.24	$ .42
4. Reference Service (Personnel Costs) -	$ 49.74	$ 1.33
5. Total Cost to Store and Service - - -	$ 55.98	$ 1.75

CALL RECORDS ADMINISTRATION STAFF - X2468 - FOR ADDITIONAL INFORMATION ABOUT THE AGENCY RECORDS MANAGEMENT PROGRAM

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